



# Business Watch

## SANDY CITY POLICE DEPARTMENT

*Chief Stephen Chapman*

### *In this issue*

***Graffiti Removal***  
***Page 2***

***Preventing Office  
Crime***  
***Page 3-4***

***License Plate Theft***  
***Page 5***

***Crime Statistics***  
***Page 6***

Crime prevention means establishing a new pattern of attitudes and behaviors directed at reducing the threat of crime and enhancing the sense of safety and security. By working in partnership with the police and other businesses, communities can create an environment that is unattractive to criminals.

The Sandy City Business Watch Program is a partnership between the business community in Sandy and the Sandy City Police Department.

### **The Mission of this partnership:**

1. To assist business owners and employees with crime related problems.
2. To provide training to business owners and employees on crime related topics.
3. To create an awareness of personal safety issues.
4. To create a network of instant crime alerts within the business community.
5. To create two way communications between the business community and the police department.

Business Watch participants receive a window decal to show that they are active participants in the program.

Business safety and crime prevention should be every business owner and employee's concern.

The Sandy City Business Watch Program helps to provide a safer community not only for businesses, but also for the individual neighborhoods.

Dawn Black  
Crime Prevention  
Specialist  
568-7200



# G r a f f i t i

## Reporting Graffiti

We need your help in identifying and removing graffiti throughout the city. If you spot graffiti anywhere in Sandy, please call 568-2900. After 6 p.m. or on weekends, call police dispatch. If you see someone in the act of vandalizing property with graffiti or in any other manner, call police dispatch at 840-4000. If graffiti is on private property, the city personnel will seek permission from the property owner before removing the graffiti. If graffiti is on city property, it will be removed right away. City staff and police officers document all graffiti incidents, assign case numbers, and work to convict those who are painting graffiti in Sandy. With your help, we can keep this nuisance from being a problem in our city.



Also, you can request graffiti removal on line at:

<http://sandy.utah.gov/contact-us/graffiti-removal.html>



## Preventing Office Crime

- Keep your purse, wallet, keys, or other valuable items with you at all times or locked in a drawer or closet.
- Check the identity of any strangers who are in your office—ask whom they are visiting and if you can help them find that person. Don't forget to request identification from service or utility workers as well. If this makes you uncomfortable, inform security or management about your suspicions.
- Do not allow visitors to be alone in your office space. Be sure to provide an escort at all times.
- Be discreet. Don't advertise your social life or vacation plans and those of your co-workers to people visiting or calling your place of work.



### Check the Locks and Doors

Good locks are the first line of defense. Volunteer to lead a team of employees to work with management to ensure the physical security of your workplace.

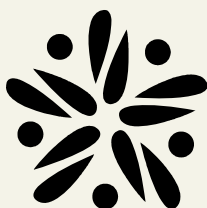
- Check for high security locks, or electronic access control units on all doors—closets that have private information or hazardous materials, outside doors, basements, are a few to consider.
- Verify that any electronic access control unit in use has secure key bypass utilizing patented control of duplication of keys. Any access control unit is only as good as its mechanical override devices.
- Make sure all doors are solid. Look for sheet steel on both sides of back and basement doors.
- Make sure doorframes and hinges are strong enough that they cannot be pried open.
- Lock steel bars or door barriers with high security padlocks that have a hardened steel body and shackle to resist drills, hammers, blowtorches, and bolt cutters.
- Be certain all windows are secure.
- If doors only have a locking knob or lever, install or have installed, a deadbolt for additional security.
- Have management change locks before you move into a new office unless they can account for all keys and provide assurance that keys have not been made without their knowledge.
- Don't assume someone else has reported a door, window, or lock that is broken or not working properly. Report these problems immediately.



### Check the Lights

Your workplace should be protected with proper lighting.

- Install motion sensitive as well as constant outside lights.
- Illuminate dark places around the building by trimming shrubs, adding lighting, etc.
- Leave some interior lights on even when the business is closed.



## Preventing office crime continued

### Check the Common Trouble Spots

- Reception area—Is the receptionist equipped with a panic button for emergencies, a camera with a monitor at another employee's desk, and a high security lock on the front door that can be controlled?
- Stairwells and out-of-the-way corridors—Don't use the stairs alone. Talk to the building manager about improving poorly lighted corridors and stairways.
- Elevators—Don't get into elevators with people who look out of place or behave in a strange or threatening manner. If you find yourself in an elevator with someone who makes you nervous, get off as soon as possible.
- Restrooms—Make sure restrooms are locked with high security locks and only employees have keys. Be extra cautious when using restrooms that are isolated or poorly lighted.
- Mailrooms—Is the mailroom accessible only to authorized personnel? Do all employees know what the signs of suspicious mail include? (Refer to the USPS document *Best Practices for Mail Center Security* for additional information.)
- After hours—Don't work late alone. Let someone know where you are and how long you intend on staying. Create a buddy system for walking to parking lots or public transportation or ask security to escort you. Never open the door to a stranger after hours.
- Parking lots or garages—Choose a well-lighted, well-guarded parking garage. If your building has its own garage, work with your facility manager if you do not feel safe. Always lock your car and roll the windows up all the way. If you notice any strangers hanging around the parking lot, notify security or the police. When you approach the car, have the key ready. Check the floor and front and back seats before getting in. Lock your car as soon as you get in—before you buckle your seat belt. Write down the license number of any vehicle involved in a possible crime.



### Keeping Insider Information Inside

Remember that not only the physical aspect of your workplace is vulnerable to crime but also some of the company's most valuable property—its information. From telephone directories and training materials, to budgets and product research, to employee and customer profiles, more and more people see stealing this information as easy way to take advantage of businesses.

When insider information leaks outside, everybody loses. Profits drop, reputations are damaged, employees lose jobs, and morale plummets.

- Think before talking about the details of your job in public places, such as restaurants, airplanes, classrooms, and parties.
- Know who is on the other end of the line—telephone, email, fax—before giving out any sensitive information.
- Keep your work area clear. When you'll be gone for a few hours and at the end of the day, put your papers in a locked drawer or file cabinet.
- Think about what's on a piece of paper before you toss it in the trash. If it's sensitive information, tear it up or use a paper shredder.
- Protect identification badges, office keys, and codes as you would your own credit cards. Immediately report them missing if one is lost.
- Have a formal document destruction policy that defines when documents should be destroyed and how. Be wary of offsite destruction services for the most sensitive documents.

For more information: [www.ncpc.org](http://www.ncpc.org) <http://www.preventcrime.net/safewrk.pdf>



# License Plate Theft

Checked your license plate lately? When was the last time you looked? Is it still there?

Car thieves frequently remove a car's license plate to keep police from identifying it as a stolen vehicle. People are also stealing the plates and stickers because they cannot afford the insurance, taxes and the registration fees required to get their own stickers. This type of crime is hard to stop.

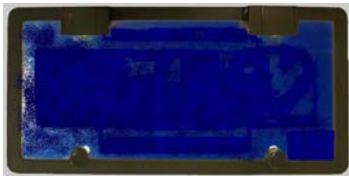
What can you do?

**REPORT IT!!!!** Call the police department at 840-4000 to report your missing license plate.

## Purchase license place locks or locking license plate security frames.

Plate locks easily screw your license plate onto your car, but require a special wrench to remove. Most car thieves will be blocked from removing your license plate. Locking security license plate hardware kits include assorted screws for all applications, a special key, and screw cap covers.

A locking license plate frame is available on-line.



## Automobile Security

A car is stolen every 30 seconds in this country, primarily for the resale value of the entire vehicle or its parts, such as doors and tires. Two-thirds of the thefts occur at night, and over half are in residential neighborhoods. Make it tough for a would-be thief by taking simple precautions:

- Make it a habit to lock your car and pocket the key. Never leave the key in the ignition.
- Put your car in the garage at night and lock your garage.
- Write down your license plate number and check your plates now and then. Never leave the title or registration in the car.
- Remove valuables from your car when parking, or put them out of sight in the trunk or elsewhere.
- Consider commercial anti-theft devices, particularly if you leave your car unattended all day.
- If your vehicle is stolen, contact police immediately. Be able to provide an adequate description (make, model, color) along with the license plate number and any other distinguishing characteristics.



## Sandy Business and residential offences

May 1 - July 31, 2008									
Sandy City Offenses	Alta		Bell		Crescent		Sandy		Total
	Flat Iron	Canyon	Dimple Dell	Bluff	Auto Mall	South Towne	Jordan	Historic	
Aggravated Assault	2	2	0	1	0	0	3	9	17
Alcohol Offenses	9	6	6	1	13	9	51	46	141
Arson	2	0	0	0	1	0	0	0	3
Burglary	36	25	6	5	24	2	24	49	171
Disorderly	6	8	3	1	8	11	14	21	72
Domestics	30	18	7	12	34	22	43	93	259
Drug Offenses	12	8	5	4	32	16	80	108	265
Forgeries & Frauds	9	4	0	1	12	10	18	23	77
Juvenile Problems	21	7	9	6	47	15	42	52	199
Property Offenses	60	50	29	15	96	28	78	87	443
Robbery	0	0	0	0	2	1	1	4	8
Sex offenses	10	2	2	2	9	1	17	14	57
Simple Assault	17	16	8	5	26	15	43	87	217
Suspicious Calls	5	6	6	1	5	1	26	18	68
Theft	41	32	7	1	91	121	64	175	532
Threats	10	0	2	3	19	6	14	20	74
Trespassing	2	4	3	0	8	1	8	24	50
Vehicle Burglary	19	21	10	11	19	20	69	55	224
Vehicle Theft	8	2	1	1	14	1	8	21	56
Weapons Offense	2	1	0	0	3	0	3	5	14
<b>Total</b>	<b>301</b>	<b>212</b>	<b>104</b>	<b>70</b>	<b>463</b>	<b>280</b>	<b>606</b>	<b>911</b>	<b>2,947</b>